



WOODLAND  
CULTURAL CENTRE

## **Education Volunteer**

**Job location:** Woodland Cultural Centre & The Former Mohawk Institute Residential School

### **Volunteer responsibilities and duties:**

- Prepping craft kits (counting supplies, cutting leather, etc)
- Assisting group facilitation as needed
- Answering questions and providing guidance for individuals partaking in self-guided tours
- Assembling edukits (physical and digital)
- Supporting virtual tour guides (linking resources in chat rooms for FAQs)
- Other duties as needed

### **Impact of the role:**

The Woodland Cultural Centre offers a variety of virtual tours, education programs, and workshops that provide interested visitors with the opportunity to learn about an assortment of topics covering the past, present, and future of Southern Ontario's First Nations Peoples.

### **Qualifications:**

- Counting and sorting skills (for creating craft kits and handling craft kit inventory)
- Customer service and interpersonal skills for adults, youth, and children
- Experience using Zoom, Teams, WebX
- Comfortable with animal products (ie. using leather)
- Enjoys crafts
- Proof of police record check (vulnerable sector)

### **Time commitment:**

Up to five hours a day, up to three days a week (typically between Monday-Friday and between the hours of 9:00-16:30)

### **Work environment:**

The Education Department is located inside of the former Mohawk Institute Residential School. The building has stairs and is currently non-accessible otherwise. Due to the sensitive nature of the location and the work, some individuals may experience emotional or mental strain.

### **Supervision:**

You will report directly to Krysta Longboat, Manager of Education. The Volunteer Program Coordinator will provide additional training and support.

184 MOHAWK ST. BRANTFORD, ON. N3S 2X2  
WOODLANDCULTURALCENTRE.CA  
519-759-2650



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**How to apply:**

Please complete the [Volunteer Application Form](#) and submit to [volunteer@woodlandculturalcentre.ca](mailto:volunteer@woodlandculturalcentre.ca)

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