



WOODLAND  
CULTURAL CENTRE

**JOB POSTING**

**Posting Period:** June 6, 2022- June 24, 2022 @4:00p.m.  
**Position:** Cultural Interpreter  
**Location:** Woodland Cultural Centre  
**Job Status:** Full-Time Contract until December 31, 2022  
**Hours of Work:** 37.5  
**Salary Range:** \$16.50-\$25.00

**SUMMARY**

Reporting to the Manager of Education, the Cultural Interpreter will assume the responsibility for leading guided tours of the Woodland Cultural Centre's Museum and the Mohawk Institute Residential School. The chosen candidate will present tours, workshops and educational programs, to k-12 school groups, community organizations, corporate organizations, individuals and other groups. The candidate will also be conducting research related to education programming, assist in creation and implementation of new educational programming. The Cultural Interpreter will use object-based learning, inquiry-based learning to explore Indigenous art, history, culture and residential schools. The chosen candidate will work within the policies and procedures established by the Woodland Cultural Centre.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

- The Cultural Interpreter will lead guided tours of the Woodland Cultural Centre and the Mohawk Institute.
- Present interpretive programs, activities, workshops and other cultural events that will promote an understanding and appreciation of Indigenous culture.
- Demonstrate the highest standards of excellence in the practice, presentation and interpretation of programs, activities, workshops and other programs offered by the Woodland Cultural Centre.
- Will be responsible for preparing supplies for workshops, educational programs; inventorying and resupply of education kits as needed.
- Maintaining a clean and safe working environment
- Contributes to improving the Centre's cultural resources and educational programs, projects, and procedures with practical ideas, creativity and innovation.
- Must be dependable and exercise good judgement
- Comply with all WCC's policies and procedures.

**QUALIFICATIONS**

- Ability to coordinate, control and organize multiple functions and activities.



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- Strong communication, interpersonal and problem-solving abilities
- Time Management skills, the ability to establish priorities, meet deadlines efficiently and within stated timelines.
- To work independently with minimal supervision and as part of a team, to accomplish the organization's goals and objectives.
- Must have pleasant, courteous, professional manner and interact positively with others.
- The ability to communicate clearly, effectively both verbally and in writing in order to collect, exchange, and provide information in an accurate and timely manner.
- The ability to sit, stand and or walk for extended periods of time.
- Have or willing to obtain a vulnerable sector check.

**EDUCATION**

- Certification, diploma and/or degree in Museum Studies, Museum Education, Indigenous Studies, Indigenous Art History and/or related fields of study or minimum 2 years demonstrated work experience.
- Have an understanding/knowledge of Indigenous/Haudenosaunee culture.

**EXPERIENCE**

- One to three years experience in a museum and/or educational setting.
- An understanding of the functions of a museum, its methodologies and practices.
- Experience in the field of Interpretive theory; techniques such as object-based learning, inquiry-based learning, storytelling, demonstration and guided tours.
- Knowledge of contemporary Indigenous art, history, culture and Residential schools.
- Knowledge of Indigenous language is an asset; not a requirement.

**IMPACT OF ERROR**

Error in judgement may lead to loss of credibility, poor public relations, public confidence and misinformation resulting in embarrassment and potential liability to the Woodland Cultural Centre.

**CULTURE**

Woodland Cultural Centre serves to preserve and promote Indigenous history, art, language and culture.

**EXTERNAL/INTERNAL RELATIONSHIP**

Community Members, Contractors, Government Agencies, Council Members, Woodland Cultural Centre Staff, Tourism Partners, Maintenance Contractors, Business Partners and Vendors



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**WORK ENVIRONMENT**

- This position requires normal physical effort
- This position requires normal visual/sensory effort.
- This position typically operates in a generally agreeable work environment
- Mental Stress: There is regular deadline pressure from various sources.

**REPORTS TO**

Manager of Education

**SUBMISSION PROCESS:**

All applicants for this position should submit a cover letter, a current resume, and three references by June 24<sup>th</sup>, 2022 at 4pm to:

Woodland Cultural Centre  
Attn: Cultural Interpreter Job Application  
184 Mohawk Street, Brantford, ON N3S 2X2  
(519) 759-2650  
[administration@woodlandculturalcentre.ca](mailto:administration@woodlandculturalcentre.ca)

**Please note:**

Preference will be given to applicants of Indigenous heritage.  
Only those applicants selected for an interview will be contacted.

**Nia:wen/Thank You**

184 MOHAWK ST. BRANTFORD, ON. N3S 2X2  
WOODLANDCULTURALCENTRE.CA  
519-759-2650