



WOODLAND  
CULTURAL CENTRE

**Job Posting: Language Manager**  
**Closing Date: November 20, 2019, 4pm**

The Woodland Cultural Centre shall be a leader in the revitalization and strengthening of the languages, values, arts, and knowledge found within the Indigenous Civilizations of the Eastern Woodland. It shall have as its aims and objectives the preservation, accurate documentation, education, decolonization and promotion of the values, practices, language, National Treasures and articles of both past and contemporary Indigenous Civilizations of the Eastern Woodland. Youth, Elders, students, scholars and people of both the Anishinaabek and Qgweh̄:weh Civilizations can research, reaffirm, celebrate, learn, display and discuss their culture, language, history, art and values.

The Woodland Cultural Centre's Language Department has worked for 35 years to preserve, promote, and document Qgweh̄:weh languages. The Language Manager takes a leadership role in ensuring that the Language Department continues to meet the needs of the community.

SUMMARY DESCRIPTION:

Under the direction of the Executive Director, the Language Manager assumes the responsibilities for the development of strategic partnerships and initiatives related to the documentation, research, stabilization, and promotion of Qgweh̄:weh languages.

The Language Manager is responsible for working with community and language stakeholders to develop project objectives, investigating funding sources for language-based initiatives, and oversee the day-to-day operations of the Language Resource Centre.

OVERVIEW OF RESPONSIBILITIES:

The Language Manager shall:

1. Develop and oversee the annual objectives for the Language Department, in alignment with the Woodland Cultural Centre and the language community.
2. Implement research projects, collaborations, publications, recordings, translations and other priorities with a mandate to ensure the relevance and importance of the collections.
3. Investigate funding sources for language-based initiatives.
4. Collaborate with staff to ensure language objectives are incorporated in WCC activities.
5. Oversee the development and operations of a Language Resource Centre, to open to the public in conjunction with the reopening of the Mohawk Institute Building and WCC Library.
6. Work with community stakeholders and Faithkeepers to develop policies and protocols for the Language Resource Centre.
7. Ensure that all decisions are made in the best interest of the collections by maintaining integrity of the recordings, respecting their content, and honouring the intent of the speakers who made them.
8. Manage, preserve, and develop the Longhouse-based collections as a resource for Longhouse Speakers.
9. Build strategic partnerships to help develop the priorities of the Language Department and Language Resource Centre.



WOODLAND  
CULTURAL CENTRE

10. Work with visitors and community members to ensure appropriate access to the language recordings and resources in the Language Resource Centre.
11. Oversee special projects within the mandate of the Language Department.

OVERVIEW OF REQUIRED SKILLS AND KNOWLEDGE:

The Language Director shall have:

1. An in-depth knowledge of Longhouse Protocols, Speeches, and Haudenosaunee cultural practices, including Ganq̄hnyq̄hk, Gei: Niyoihwa:ge:, and Gaihwī:yo.
2. Familiarity with community language initiatives, and the ability to develop respectful partnerships with language stakeholders in the community.
3. Be orally proficient and literate in at least one Q̄gweh̄:weh language, as the collection is centered around oral recordings in the Cayuga and Onondaga languages.
4. Have a basic knowledge of language learning methodologies and linguistics.
5. Use a community-centered approach for networking with language educators and advocates.
6. Experience in language leadership, teaching, and program development.
7. Ability to develop and implement community collaborations.
8. The ability to communicate effectively both verbally and in writing.
9. Strong interpersonal and leadership skills.
10. Experience in project management and report writing are considered assets.

All applicants for this position should submit a current CV or Resume, a sample of writing in an Q̄gweh̄:weh Language on the topic of their choice, and three references. References must include one reference who can attest to applicants level of proficiency and literacy in an Q̄gweh̄:weh Language, one employment reference, and one personal or community reference.

Preference will be given to applicants of Q̄gweh̄:weh heritage who are proficient in the languages of Cayuga or Onondaga.

Closing Date: Wednesday November 20, 2019 at 4pm

**If interested, please send cover letter and resumé with references  
by 4pm on Wednesday November 20, 2019 to:**

Attn: Executive Director  
Woodland Cultural Centre  
184 Mohawk Street  
Brantford, ON N3S 2X2  
(519) 759-2650  
executive@woodlandculturalcentre.ca

**Note: Only those selected for an interview will be contacted.**

To learn more, visit: [woodlandculturalcentre.ca/language-manager-oct-2019/](http://woodlandculturalcentre.ca/language-manager-oct-2019/)